

AGENDA

Parents Association Meeting – 14 May 2018

Attendees

Victoria Geenes, Jo Sharp, GH, Susi Catchpole, Mrs Freeman, Cathy Henshaw

Apologies

Sam Watson, Mrs Grimsey, Sara O'Connor, Claire Bignell, Kerry Wiles, Eleanor Rigg, Claire Smith, Kay Bolton

Minutes of Last Meeting

Actions were reviewed – Most information in relevant section of minutes where applicable.

Clipboards to be taken from PA cupboard to give to school

Lockable PA cash box – confirmation from school we can attach to the wall.

Review of events / money raised & thanks

Circus – This was a huge success with approx. £4000 raised to go towards the pavilion project. Huge thank you to all involved, particularly Susi Catchpole for organising.

V Davies has arranged for payment to be made through the school thereby saving £500 VAT

K Bolton arranged a thank you for the farmer Richard West (6 x real ales from Chiltern Brewery)

Ice Creams / Cookies – Still bringing in £30-£50 a week and loved by the kids. Many thanks to volunteers who have assisted and who have signed up for future Fridays.

Disco – raised £766 and the kids had a great time.

Notes for future discos – more volunteers needed if we are to do face painting again. No mobile phones will be allowed at the discos (this was an issue at the Yr5/6 disco). Despite plenty of reminders there were many late purchasers and children turning up without tickets. The price will increase for late buyers next time.

V Geenes to look into alternative DJ for the November disco. **ACTION**

Bag2School – Last Bag to school raised £116 - next one will be on 4th July.

Events coming up

Camp night – 7th July – K Bolton looking into food options. Victoria G to speak to her (suggestion of Fish & Chips pre-ordered) **ACTION**

Tickets to go on sale ASAP – £15 for a pitch. Possibly will add on meals later. **Jo S ACTION**

Pitch tents from 5pm on the day. No drinks provided – people can bring their own.

Will need access to toilets and kitchen.

Bag 2 School 4th July – possibly tie in with a 2nd Hand Uniform Sale. PA to ask the team if they can run a sale the week before.

In addition, Jo to contact Parker Lane to get a recycling box for the reception area. **ACTION**

2nd Hand Uniform

Possibly run a sale in early July.

Can 2nd hand uniform people attend some induction days to promote & sell uniform to new parents. In addition the PA people at inductions can mention the excellent 2nd hand uniform prices!

Jo to look into if we can sell 2nd hand uniform on the PTA events website. **ACTION**

Next year's big fundraiser – Victoria & Sam to try and find volunteers.

Volunteers required for upcoming school events

Wed 18th July, from 18:30 - Yr 6 Summer Concert – drinks, popcorn & ice creams. x 8 people.

18th June **Time TBC** - Reception parent visits. Serving teas and coffees. X 3 people + 1 PA committee / Year Rep.

Wed 27th – **(time TBC)** Reception parent visits to school x 3 people & possible 2nd hand Uniform

Thurs 19th July (Reserve 20th July) am - KS 2 Sports day

Tuesday 10th July (Reserve 12th July) am – KS1 Sports day

Serving refreshments (Tea / coffee / ice creams / squash) x 6 people.

Approve £100 for children's lollies on sports days

Date TBC - Year 3 induction / meeting – Serving teas and coffees. X 3 people + 1 PA committee / Year Rep.

J Sharp to confirm dates and times & set up sign up genius for volunteers **ACTION**

V Geenes to look into possibly buying stationary items to sell to assist KS2 parents.

Recycling fundraising

Box ordered for reception to collect inkjet cartridges & mobile phones. Other recycling for fundraising initiatives welcomed.

Ebay fundraising – it is now possible to donate money through Ebay.

Mathletics

Everyone should have their login now.

The PA have loaned the school £900 for Mathletics to allow it to be purchased on the day the offer was available. £500 received from parents so far. S Catchpole to put out a bit of information on Facebook to remind people to pay. Any extra raised will be put into a “pot” for Math resources / future subscriptions. Need to make it clearer that parents are expected to pay & more people pay the more chance it would be used for another year. **ACTION**

Learning Mentor room

No real volunteers / donations. Need to look into finances for just fixing it.

S Catchpole to get John to come in and cost up for plastering.

£200-300 for plastering

Approved £1500 for Learning Mentor room

Curtains

Approved at previous meetings and colours chosen. Victoria having trouble getting hold of company to book work. She will keep trying. **ACTION**

Kitchen & Cookery Lessons

Agree to order cookers.

Discussion regarding whether fridge freezer is actually needed and where it would live. Need confirmation. If required, then all agreed to order the one that was recommended.

Cookery lessons – GH to speak to C Henshaw outside of meeting re final decisions with pensions etc. Need clear direction on who C Henshaw will interface with re starting lessons etc.

£600 on equipment spent so far (£650 had been previously agreed).

Soil association / Jamie Oliver initiative has been purchased. We have a login. Can potentially have PA login as plenty of resources available – C Henshaw to investigate and pass on information. **ACTION**

Outdoor space

Grass area at entrance

From K Bolton - Initial response from Michael Bryant @ Country Supplies suggests a cost of £700-£1000 for artificial grass. Suggestion is that we need some suitable for high traffic areas.

The area will need levelling & preparing. P Spittles to look into it as may be able to provide labour for installation.

Approve up to £1000 for material

S Catchpole & J Spittles to look into labour

Approve £1000 for labour

From K Bolton - Alex Stallwood has agreed to do some work on the trees– school to let us know when is appropriate for him to come in.

Approve up to £200

TLC Day

Update from Kay – TLC day run on May 5th & 6th. 3 parents came on 5th and 5 on the 6th. HUGE thanks to Sean (dad of Chloe in Y2) for doing the guttering – needs only one fixing and we have a water butt – saving 1,000s of litres of rain water for the garden each year! Cutting down water use by school drastically. Millennium Garden is clear of all obstacles and such and good to use as a contemplative space for whole school. Michael Bryant – Country Supplies (parent of Rose and Beth Travis Y4) is donating 2 huge bags (cubic metre bags) of soil improver/compost to the garden to boost growing conditions. Help is needed to shovel it on. Agreed that a weekend would be better for more volunteers. Date to be decided.

All other areas needing attention outside - Reception outdoor classroom, Y2 outdoor space and Fitness Trail – not enough people came to achieve any of these things so will be tackled next time.

Agreed £2,500 for outdoor benches and fences

Date to be fixed for Soil Improver Spreading

RHS teacher training - tailored to KS1 and KS2 curriculum maths, science, literacy, environment issues – the school need to decide if this is worthwhile. Possibility that PA could cover the cost of a teacher if

someone is away on the course. (Course cost £90 - £120) **Details to be sent to Mrs Freeman by K Bolton for discussion with the staff.**

ACTION

Fitness trail

Mrs Freeman to follow up about 'Get Fit for the Fitness Trail'.

Request P Spittles to have a look at the area to see the scope of work.

V Geenes to contact the people who did the Windmills play area to see if they would quote for work.

ACTION

Pavillion update

Clem Blakemore has been busy applying for grants to top up the money already raised.

Agreement has been reached for the school to pay for the work which will allow them to claim back the VAT. The PA will then reimburse. This is a huge saving and means the main construction work can hopefully begin over the summer.

Fund currently sits at approx. £20,000

Co-op fund currently standing at £700.

Class Pots updates

Terms 1 & 2 money has been spent by the school

There is £600 left in the class pots – possibility some could be used for Year 2 moving up day.

Parent's Wish list

Jo to look into setting up a survey monkey to ask parents where they'd like the PA money to be spent. Will try and get a newsletter out first to show what we've done so far this year.

Year 6 Leavers

S Catchpole – hopefully meeting tomorrow to organise a party.

GH, has contact details for photobooths so will pass on the details. Needed at 5pm on 24th July at school.

GH & S Catchpole to liaise.

AOB

White board – Need clarification on whether a 2nd board will be needed – may be worth waiting until this time and possibly getting a better deal by buying 2 at once. Mrs Freeman to speak to Mrs Rodbourne.

ACTION

Amazon wish list – still awaiting input from the school on this

Suggestion of a rolling programme to freshen up the classrooms – to be revisited at a later date.

Parentkind – the school now have a login to this website full of useful resources – Jo to send out info Theatre Tickets – Jo has secured edu tickets to the Horrible histories shows at the Wycombe Swan in November- to be uploaded to the events site & advertised shortly.

Thoughts about setting up a Parents Buying & Selling site on Facebook.

Victoria Geenes suggested a table top sale before Camp night. She will investigate.

Mr Bundock has requested plenty of warning when we require access to the school grounds.

Next PA Meeting 7:30pm on 5th July

Actions	
Disco DJ	V Geenes to source new DJ
Camp night food	V Geenes, K Bolton
Camp night tickets onto website	J Sharp
Parker Lane clothes recycling	J Sharp to contact
2019 Fundraiser	V Geenes & S Watson to find volunteers to take on
2 nd Hand Uniform	J Sharp to talk to team regarding ideas
Volunteers for events at school	J Sharp to confirms dates and times & set up signup genius
Stationary Sale	V Geenes to investigate
Mathletics Reminder	S Catchpole
Learning Mentor Room	S Catchpole to ask John to asses work required
Curtains	V Geenes to keep chasing company
Cookery Lessons	GH to liaise with C Henshaw
Astro turf at front	P Spittles & J Catchpole to look at labour reqd
Alex Stallwood	School to advise a suitable date for him to come in and sort the trees.
Recycled furniture	Mrs Freeman - To be discussed in school. K Bolton to send through information.
RHS Training	Information to be sent to Mrs Freeman
Fitness Trail	Mrs Freeman to follow up at school V Geenes to speak to Windmills playground people P Spittles to asses work
Parent's Wish List	J Sharp to set up survey monkey
Yr 6 Photobooth	GH & S Catchpole to liaise
Parentkind	J Sharp to send out information
Theatre Tickets	J Sharp to put on website & advertise
Table Top Sale	V Geenes to investigate