



Nurturing Potential with a Christian ethos

Welcome Booklet for Forces Families

Introduction

We are proud that our school community contains a proportion of military families with approximately 10 % of our pupils with one or more parents serving in the Armed Forces. As a school we take our role of supporting Forces pupils and families seriously and offer support and involvement to these families.

We foster close links with parents, and run a termly coffee morning for military families to enable them to come together to discuss all aspects of school life from the perspective of military parents. A learning mentor is available to provide support to both our pupils and families in light of the demands placed on them at certain times. In addition, the weekly puzzle club allows children to meet other children from military families in an informal surrounding where they can talk in a small group about any worries they may have.

Strong links with our parents and serving units are important to us and we appreciate their support. Our aim at St John's is to make your child's transition here to our school as smooth as possible and ensure that they feel part of our school as quickly as possible.

We look forward to meeting you soon!

Mr Newton, Headteacher



What to Expect

Service children are subject to mobility as a result of their parents' service and there is good evidence to show that this mobility can have an impact on their education. To counter this we ensure quick assessment of need, offer additional sessions and interventions as appropriate to plug the gaps to enable 'catch-up' so they are in line with their peers.

What you can expect when starting at St John's

Before you start school:

- We will send you details of our uniform and how to purchase it.
- We will send you the latest newsletter and a booklet about our school.
- You will be asked to pass the PIP (next page) to your child's current school to complete.
- You are welcome to visit us for a look around or bring your child for a taster day.

On your first day:

- We will introduce you to your teacher.
- Your child's teacher or LSA will show your child where his/her peg and tray are.
- Your child's teacher will find him/her a buddy to look after him/her and show him/her around.
- We will send home a reading book.

During the first 2 weeks:

- We will assess your child's reading, spelling and maths.
- We will contact your child's old school if we have not received his/her records.
- We will talk to you about how your child is settling in.
- We will invite your child to join our forces group.

Any problems?

If you have any problems or questions you can talk any of the adults at school.

Headteacher: Mr Newton

SENCO: Mrs Rae

Office staff: Mrs Killick, Mrs Chilton, Mrs Davies and Mrs Rackstraw

Learning Mentor: Mrs Hart



Pupil Information Profile (Service Children)

The Pupil Information Profile contains core information that supports a young person's future learning as s/he moves to a new school. It also signposts the receiving school to any further additional, significant information about the young person.

A Personal details

UPN:		England/Wales:	N Ireland:	First name(s):		PIN: Scotland:	
Surname:				Date of Birth:		Year Group:	
Gender:				Attendance: Cause for concern? If yes, why?			
Siblings (Number and Ages):				Ethnicity:		Religion:	
Language spoken at home:							
Previous schools attended with dates (1 – Current school):							
1.				4.			
2.				5.			
3.				6.			

B Persons with parental responsibility

Name:	Address:	Relation to Learner:	Army/RN/RM/RAF/TA (Unit if known)

ALERT Key contact – Name & Number:

C Brief description of any significant health/medical/care issues

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D Key Document(s)

E Agency Involvement

Current/Recent/Significant Past	LA Agency:	Service Agency:	Contact name:	Contact No:

F Health & Wellbeing Profile

How has the learner reacted to moving school in the past/now, parental deployment and/or other significant events?

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G Learning Profile			
	Always/Mostly/Sometimes	Achievements / Out of School interests	
Motivated and enthusiastic to learn			
Works co-operatively with others			
Understands thoughts & feelings of others			
Exercises self-control			
Organises own learning			
Solves problems and takes decisions			
H Parental Partnership in Supporting Learning		J Learner Voice	
K Identified Learning Needs:		L Interventions and their impact – Current/Recent/Significant Past	

M Assessment information: Current performance – against national age-related expectations	Well Above/Above/At/ Below/Well Below	N Key Strengths & Development Needs
Reading		
Writing		
Mathematics		
P Assessment Information: Most recent teacher assessments/Most recent statutory assessment results and/or Standardised test scores		
Q Assessment Information: Next Learning Steps	Current rate of progress (Better than/Expected/Less than)	
Reading		
Writing		
Mathematics		

Date:	Completed by:	Role in School:
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Actions to be taken by schools and parents when notified that a Service pupil is moving

Current School	Parents	Receiving school	Children's Education Advisory Service (CEAS)
HT/designated person completes the PIP			
PIP sent to receiving school.	Parents follow Admissions process. Online: https://www.hants.gov.uk/educationandlearning	Contact previous school for full school/ SEN records.	
If pupil has SEN, parents Advised to register with Children's Education Advisory Service (CEAS), if not already registered. Telephone: +44(0)1980618244 (civ) 94344 8244 (mil) Email: DCYPQCEASQENQUIRIES@mod.uk	Parents register their child with CEAS. NB: This is mandatory for parents in the army AGA1108. All personnel who have children with SEN must register with CEAS on notification of overseas posting, JSP 770.		CEAS registers pupil as having SEN.
If pupil has an EHCP, Statement, Co-ordinated Plan, SCAN or is permanently excluded from school, HT should inform CEAS of the move with parental consent.	Parents contact CEAS for advice if they have difficulties with the admission process.	School considers what reasonable adjustments are necessary in order to meet the pupil's needs.	CEAS provide advice to parents about admissions and will support parent if they need to appeal. For pupils with SEN, they will liaise with the SEN department the LA to help secure appropriate provision.
	If no school place offered by school to which application is made, parent will need to decide whether to appeal or to identify an alternative school and then make a new application	School decides whether it is able to offer a place.	
Designated person plans the pupil's transition.		Designated person plans the pupil's induction into the new school.	

Full records sent to receiving school.		If full records not received contact previous school.	CEAS available to provide advice and support if parents have any concerns of their children's education.
	Ensure your child is registered as a Service pupil.	Pupil recorded as a Service pupil as annual data.	
If HT is concerned that the child may be missing from education, notify CEAS.		If child does not register and HT is concerned that the child may be missing from education, notify CEAS.	





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